

**City of Belmont
Hauling Permit**

Application Number _____

Site Location _____

Purpose of Hauling _____

Applicant _____ Phone _____
Address _____ City _____ State _____ Zip _____

Owner _____ Phone _____
Address _____ City _____ State _____ Zip _____

Material Hauled (Belmont City Code Sec. 14-89)

Exported _____ Yards
Imported _____ Yards
Total _____ Yards X \$ 20 + \$160

Fee \$ _____

Surety / Bond (Belmont City Code Sec. 14-90)

Amount \$ _____

Cash / Pledge of Deposit (Belmont City Code Sec. 14-90)

Amount \$ _____

Insurance Required (Belmont City Code Sec. 14-91)

Insurance Carrier _____

Public Liability Amount \$300,000

Verified Yes _____ No _____

Accidental Death Amount \$600,000

Verified Yes _____ No _____

Property Damage Amount \$ 20,000

Verified Yes _____ No _____

Hauling Route (Belmont City Code Sec. 14-93)

Vehicle Requirements (Belmont City Code Sec. 14-94)

Authorized Hauling Days: Monday through Friday

Authorized Hauling Hours: 8 a.m. to 5 p.m.

Maximum Vehicle Weight _____ Tons

Additional Requirements

Permit Revocation

Any permit granted hereunder may be revoked or suspended by the City Manager, Building Official, Director of Public Works or Police Chief for failure to comply with any of the terms of this division or the terms of such permit, by mailing notice in writing to the permittee at the address shown in the application or by personal service of such written notification upon permittee. The revocation or suspension shall be effective upon the mailing of the foregoing written notice or personal service of the same. In the event that any grading for which a permit has been granted hereunder is not commenced within the period specified in the permit or in the event that such grading is not completed within the number of days allowed for grading such permit shall automatically expire without notice and no further grading shall be made; however, the conditions expressed in such permit shall remain binding upon the person to whom such permit was issued and all legal and equitable remedies shall be available against him/her for any breach thereof. The granting of this permit shall not be deemed to authorize the doing or omission of any act contrary to any term, or provision of this permit or any other ordinance or license of this city or without any license or permit otherwise required by such term, provision, ordinance or license (Belmont City Code Sec. 14-97.)

Applicant _____

Date _____

Hauling Permit Issuance:

Building Official _____

Date _____

Truck Routes

The following streets are hereby declared to be truck traffic routes for the movement of vehicles including loads in excess of THREE (3) TONS

All of El Camino Real within the city

All of the Bayshore Highway within the city

All of Old County Road within the city

O'Neill Avenue from its intersection with Old County Road to its intersection with Kedith Street

Harbor Boulevard from El Camino Real to the Easterly corporate limits of the city.

The following truck traffic routes shall be limited to a maximum gross weight, including load, of Eight (8) Tons:

All of Ralston Avenue

All of Alameda de las Pulgas within the corporate limits of the city.

The maximum combined total vehicle weight, plus load, on all remaining streets shall not exceed Three (3) Tons.

DRAFT

**City of Belmont
Grading Permit**

Application Number _____

Please read the directions on the back of this form!

Site Location _____

Purpose of Grading _____

Applicant _____ Phone _____
Address _____ City _____ State _____ Zip _____

Owner _____ Phone _____
Address _____ City _____ State _____ Zip _____

Material Graded

Cut _____ Yards
Fill _____ Yards
Total Cut / Fill _____ Yards

Fee \$ _____

Working Requirements (Belmont City Code Sec. 9-32)

Authorized Grading Days: Monday through Friday

Authorized Grading Hours: 8 a.m. to 5 p.m.

Permit Revocation

Any permit granted hereunder may be revoked or suspended by the City Manager, Building Official, Director of Public Works or Police Chief for failure to comply with any of the terms of this permit, by mailing notice in writing to the permittee at the address shown in the application or by personal service of such written notification upon permittee. The revocation or suspension shall be effective upon the mailing of the forsaidd written notice or personal service of the same. In the event that any grading for which a permit has been granted hereunder is not commenced within the period specified in the permit or in the event that such grading is not completed within the number of days allowed for grading such permit shall automatically expire without notice and no further grading shall be made; however, the conditions expressed in such permit shall remain binding upon the person to whom such permit was issued and all legal and equitable remedies shall be available against him/her for any breach thereof. The granting of this permit shall not be deemed to authorize the doing or omission of any act contrary to any term, or provision of this permit or any other ordinance or license of this city or without any license or permit otherwise required by such term, provision, ordinance or license. The applicant shall also deposit with the director of public services an executed release in which the applicant acknowledges all conditions of approval and that the applicant indemnifies and holds the city harmless from any and all claims or causes of action arising either directly or indirectly from the operations of the applicant or any person acting in or on behalf of the applicant in carrying out the operations connected directly or indirectly with the grading for which a permit was issued. (Per Belmont City Code Sec. 9-55.)

Applicant _____ Date _____

FOR OFFICE USE ONLY

Surety / Bond (Belmont City Code Sec. 9-54)
Cash / Pledge of Deposit (Belmont City Code Sec. 9-54)

Amount \$ _____
Amount \$ 500.00

Insurance Carrier

Public Liability	Amount \$ _____	Verified	Yes _____	No _____
Accidental Death	Amount \$ _____	Verified	Yes _____	No _____
Property Damage	Amount \$ _____	Verified	Yes _____	No _____

Additional Requirements _____

Authorization To Issue Permit:

Building Official _____ Date _____
A signature above indicates that all Building Division conditions have been met and that the Grading Permit is approved for release.

Permit Issuance:

Director of Public Works _____ Date _____
A signature above indicates that the permit is issued. (Per Belmont City Code Sec. 9-27, 9-28 and 9-29)

Job Final:

Director of Public Works _____ Date _____
A signature above is a declaration that the project was completed in accordance with all plans, codes and ordinances and authorizes the release of the Grading bond.

Applicant's Instructions

- 1) Fill in all line items in the box on the Grading Permit
- 2) After you receive the first plan check comments, call the Public Works Department at (650) 595-7427 and determine the insurance and bonding requirements
- 3) When the Grading Permit is ready for issuance, it will be signed by the Building Official. Provide the following for the Public Works Department and:
 - a) Proof of Insurance
 - b) Bond
 - c) A check for \$500 made out to "The City of Belmont"

Staff Instructions

Building Division staff to route all documentation to the Public Works Department. After all departments have approved the plans, the Building Official will sign the "Authorization to Issue Permit".

Public Works staff to send a hard copy of the Grading Permit to the Building Division after Grading Permit issuance.

Public Works to forward all grading documentation to the Building Division so that the grading documentation can be incorporated and stored in the job file.

Public Works staff to send a copy of the Grading Permit to the Finance Department after all work under this Grading Permit has been completed, all documentation received and when the bond has been released.

Grading Permit Fees

Cubic Yards:	Fee
50 -- 500	\$ 363 + \$3 CY over 50 CY
Over 500 CY or within the San Juan Canyon area	5% of estimated project cost as initial deposit; \$121 per hour for staff time; consultant cost + 30%

Inspections § 9-31 (a) – (c) Belmont City Code

1. *Initial.* Before grading commences and after construction stakes have been set.
2. *Rough grading:* When all rough grading has been completed.
3. *Final:* When all work has been completed and final report has been submitted, including:
 - (1) As-graded plan prepared by a registered civil engineer.
 - (2) Any required soil grading report prepared by licensed geotechnical engineer.
 - (3) Any required geologic grading report prepared by a certified engineering geologist.
 - (4) Any required report prepared by a certified arborist.

NOTE: Tree protection measures must be inspected prior to any grading. Please contact the City Arborist.